



Complete Agenda

Democratic Services
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

SCHOOLS FINANCE FORUM

Date and Time

2.00 pm, TUESDAY, 29TH NOVEMBER, 2016

Location

Hen Eglwys y Santes Fair, Tremadog

Contact Point

Glynda O'Brien

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AELODAETH / MEMBERSHIP

AELODAU CABINET / CABINET MEMBERS

Y Cyngorydd/Cllr Gareth Thomas (Addysg/ Education)
Y Cyngorydd/Cllr Peredur Jenkins (Adnoddau/ Resources)

CYFARWYDDWYR CORFFORAETHOL / CORPORATE DIRECTORS

Mr Iwan Trefor Jones

PENNAETH CYLLID

Dafydd Edwards

PENAETHIAID UWCHRADD / SECONDARY HEAD TEACHERS

Mr Alun Llwyd – Ysgol Dyffryn Ogwen
Mr Dewi Lake – Ysgol y Moelwyn
Mr Dylan Minnice - Ysgol Botwnnog
Mr Andrew Roberts - Ysgol y Berwyn

PENAETHIAID CYNRADD / PRIMARY HEAD TEACHERS

Mrs Iona Jones - Ysgol Edmwnd Prys/Bro Cynfal
Mr Rhys Williams - Ysgol Cymerau
Mrs Menna Wynne Pugh - Ysgol Penybryn
Mr Gwyn Howells – Ysgol y Gelli
Mr Trystan Larsen - Ysgol Rhostryfan
Mr Llion Williams – Ysgol y Garnedd
Mrs Kerry Parry - Ysgol Ganllwyd

UNDEBAU ATHRAWON / TEACHERS' UNIONS

Mr Neil Foden – Ysgol Friars

LLYWODRAETHWYR / GOVERNORS

Arfon

Mr Dafydd Meirion Roberts, Ysgol Brynrefail,
Mr Godfrey Northam - Ysgol Llanllechid

Meirionnydd

Disgwyl enwebiad fel olynydd i/ Awaiting nomination to succeed Mr Gwynne Pierce - Ysgol Llanbedr
Mrs Llinos Lloyd, Corff Cysgodol Dalgylch y Gader,

Dwyfor

Mr Gwilym Jones, Ysgol Borthygest,
Cyng. Michael Sol Owen, Ysgol Glan y Mor,

ESGOBAETH / DIOCESE

Disgwyl enwebiad

YSGOLION EGLWYS / CHURCH SCHOOLS

(Disgwyl enwebiad / Awaiting Nomination)

YSGOLION ARBENNIG / SPECIAL SCHOOLS

Mrs Donna Roberts - Ysgol Hafod Lon ac Ysgol Pendalar

Sylwedyddion / Observers :

Mr Arwyn Lloyd Thomas, Pennaeth Addysg / Head of Education Service
Mr Owen Owens, Uwch Reolwr Gwasanaeth Adnoddau Addysg / Senior Education Resources' Manager
Mr Hefin Owen, Rheolwr Cyllid y Gyfadran Datblygu/Finance Manager Development Directorate
Cadeirydd Ffederasiwn Penaethiaid Cynradd
Mrs Alwen Watkin, Cadeirydd Ffederasiwn Penaethiaid Uwchradd

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

3. MINUTES

5 - 9

To confirm the minutes of the previous meeting held on 4 July 2016.

(Copy attached)

4. MATTERS ARISING FROM THE MINUTES

5. SCHOOLS WITH DEFICIT BALANCES

10 - 11

To consider a report by the Head of Education Service on the above.

(Copy enclosed)

6. SCHOOLS WITH A SURPLUS BALANCE

12 - 14

To consider a report by the Head of Education Service on the above.

(Copy enclosed)

7. METHODOLOGY OF FUNDING ALL THROUGH SCHOOL

15 - 20

To consider a report by the Head of Education Service on the above.

(Copy enclosed)

8. SERVICES LEVEL AGREEMENTS 2017/18 TO 2019/20

To receive a verbal report on the above.

9. DATES OF THE NEXT MEETINGS

- 7 February 2017
- ? June / July 2017
- ? November 2017

SCHOOLS' BUDGET FORUM
Minutes of a meeting that took place at the Former St Mary's Church,
Tremadog,

on 4 July 2016 from 9.15 a.m. until 10.30 a.m.

Present:

Cabinet Members: Councillor Gareth Thomas (Education)
Councillor Peredur Jenkins (Resources)

School Heads: Alun Llwyd (Ysgol Dyffryn Ogwen), Dylan Minnice (Ysgol Botwnnog), Menna Wynne Pugh (Ysgol Penybryn, Tywyn)

Teachers' Unions: Mr Neil Foden (Ysgol Friars)

Governors: Godfrey Northam (Ysgol Llanllechid),
Gwilym Jones (Ysgol Borth-y-gest)

Officers: Owen Owens (Senior Manager Education Resources Service)
Hefin Owen, (Finance Manager)
Glynda O'Brien (Members' and Scrutiny Support Officer)

Apologies: Cllr. Michael Sol Owen (Ysgol Glan y Môr), Esme Spencer (Ysgol Baladeulyn), Gwyn Howells (Ysgol y Gelli), Rhys Williams (Ysgol Cymerau), Geraint Evans (Ysgol Eder), Andrew Roberts (Ysgol y Berwyn), Dewi Lake (Ysgol y Moelwyn), Llinos Lloyd (Y Gader Catchment Area Shadow Body), Dafydd Meirion Roberts (Ysgol Brynrefail), Arwyn Thomas (Head of Education), Dafydd Edwards (Head of Finance),

Membership: (1) An email was received from Geraint Evans (Ysgol Eder) stating his intention to resign as a member of the Forum at the end of the term and GYDCA would nominate his successor at their next meeting.

(ii) In addition, there was a vacant seat following the retirement of Eifion Jones (Ysgol Brynrefail) and it was noted that Dewi Lake, Ysgol y Moelwyn, had been nominated to serve on the Forum but he could not attend this meeting.

(iii) It was noted that it was necessary to contact the following regarding nominations to serve on the Forum:

The Diocese
Church Schools

(2) Councillor Gareth Thomas, Cabinet Member for Education, took the opportunity to thank the above Headteachers for their commitment and contributions to the Forum's work, and he also thanked all Forum members over the

last few years during a very difficult period with the financial cuts that the Council faced.

1. ELECTION OF CHAIR

Resolved: To re-elect Mr Godfrey Northam as Chairman of the Forum for 2016/17.

2. ELECTION OF VICE-CHAIR

Resolved: To re-elect Councillor Gareth Thomas as Vice-chair of the Forum for the year 2016/17.

3. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received.

4. MINUTES

The Chair signed the minutes of the meeting of the Schools' Budget Forum that took place on 20 January 2016 as a true record.

5. FINAL SCHOOL ACCOUNTS FOR 2010/11 FINANCIAL YEAR

Submitted, for information, the report of the Head of Education on the above and members were guided through the contents by the Senior Manager Education Resources Service and noted that generally the balances of all Gwynedd schools had been reduced by £159,010 to £3,336,570 during 2015/16 this equated to 4.66% of the final allocation.

He expanded as follows that:

- 16 schools had a financial deficit to the value of £447,692
- 11 primary schools had a total deficit of £96,263
- 4 Secondary schools had a total deficit of £297,238
- 1 Special School had a deficit of £54,191

It was noted that primary school balances had been reduced for the first time since 2010. Concern was expressed that the balances of some schools continued to be high although a plan had been adopted regarding the use of balances and it appeared that 14 primary schools and 5 secondary schools had balances over the £50,000 threshold (primary) or the £100,000 threshold (secondary). However, there was a system to attend to this matter where a consistent pattern of retaining balances was seen and a discussion was on-going with one specific school. In 2016/17 when the financial cuts would hit then it was expected that the balances would be reduced again.

In terms of schools in deficit, it was suggested that a report should be submitted to the next Forum meeting outlining the pattern of trends and action taken over the years with individual schools.

In the context of school balances, concern was expressed regarding those schools that retain balances and accept additional protection.

In response to the above, the Senior Manager Education Resources Service explained that the authority had a system of finding out where the schools' plans in terms of expenditure and schools had quite reasonable and fair plans. What was difficult was when schools did not achieve these plans and it was hard for the authority to challenge them and consequently by the end of the following year they were in the same position in terms of the size of balances.

Resolved: (i) Approve that the Education Department and the Finance Department:

(a) work closely together with schools with a financial deficit in order to ensure that they can clear the deficit as soon as possible.

(b) continue to monitor school budgets

(ii) Request that the Finance Manager submits a report to the next Forum meeting outlining:

(a) the trends and patterns over the years of individual schools that are in financial deficit.

(b) An addition to the above report highlighting those individual schools that have a balance surplus.

6. SCHOOL GRANTS 2016/17

The report of the Head of Education was submitted regarding School Grants 2016/17 and the Forum was guided through the contents by the Senior Manager Education Resources Service.

Reference was made to the individual grants and it was noted:

Pupils Deprivation Grant - £2,203,350 - a grant based on the number of pupils entitled to free school meals in order to improve the standards of literacy, numeracy and also to close the gap between deprived children and their peers.

Education Improvement Grant - £4,171,818 - a grant to raise teaching standards

Sixth form Grant (£3,277,221) - Of the 14 secondary schools, 7 provided sixth form courses with the above grant distributed on the basis of a combination of pupil numbers / number of courses, deprivation, dispersion and Welsh medium education.

It was confirmed that the above grants were not dependent on European funding.

The Finance Manager added that in terms of the EIG that one sum of money was received regionally and was then allocated based on the statistics.

Foundation Phase : specific formula mainly based on foundation phase pupils with a requirement to work towards the ratio of 1:8 adult per pupil in nursery and reception years and a ratio of 1:15 in years 1 and 2. It was noted that

the remainder of the EIG was allocated on the basis of 80% number of pupils and 20% based on the numbers receiving Free School Meals.

Resolved: To accept and note the above.

7. ADDITIONAL ALLOCATION MINIMUM STAFFING PROTECTION POLICY

The Forum was reminded of the change in the Additional Allocation Minimum Staffing Protection Policy in order to reduce the protection allocation to be equivalent to the balances element over 5% of the last year published (balances at the end of 2014-15 in relation to the protection allocation 2016-17).

Letters were sent to schools with a surplus over the threshold and they were invited to submit an application not to reduce the staffing minimum protection for 2016/17. By the Forum date 11 applications had been received with one late application that had not been processed. Out of the 11: 5 schools will receive full protection back with the majority of the funding used for staffing (namely Head/Teacher in each school).

In response to the above, the Cabinet Member for Resources noted his discontent that the situation was not acceptable bearing in mind that all Council Services had to comply with their allocated budgets. He added that they should be firm with the schools and a significant improvement was expected in school balances next year. It was noted that there was a need for every catchment-area to face the reality of the situation with the need to hurry up with the organisation of schools.

The Cabinet Member for Education voiced the same concern and discontent with the situation and it was difficult for him in Cabinet meetings to argue the case of the Schools Service in terms of financial cuts bearing in mind that some schools had fairly substantial sums in balances. It was suggested that the Cabinet Member should express the Forum's discontent at a meeting of GYDCA regarding the use of balances and to implore them to use them in order to alleviate the situation for next year.

Resolved: (a) To accept and note the above.

(b) To approve that the Cabinet Member for Education conveys the Forum's concern regarding the use of balances and to encourage them to reduce them by next year.

8. PHOTOCOPYING AGREEMENT FOR SCHOOLS

The Senior Manager Education Resources Services reported that the Council had a photocopy lease agreement with Konica Minolta and it was suggested that schools could be part of the Council's central arrangements. Heads were encouraged to contact Judith Ann Williams, Assistant Leader Support Services to discuss the details. However, schools should be mindful of the terms of the existing agreement they have in case there might be a cost to withdraw from any contract that may be too large to justify any change in contract for now.

In response to an enquiry regarding how competitive was the Konica Minolta agreement, it was recommended that Heads should make enquiries regarding

the Council's terms and consider the advantages/disadvantages of being part of a central contract.

It was further explained that schools would not receive individual invoices as the centre would receive one invoice and it was assured that the Council would make no profit from the agreement.

Resolved: To accept and note the above.

9. DATES FOR NEXT MEETINGS

Resolved: To request that the Members' Support Officer consults with the Chair / relevant officers to determine dates for the next meetings that will take place mid November 2016, February 2017 and the end of June 2017.

CHAIR

MEETING	SCHOOLS BUDGET FORUM
DATE	29 November 2016
TITLE	Schools with deficit balances
PURPOSE	Outline schools with deficit balances at the Forum's request
RECOMMENDATION	Consider the report
REPORT BY	Arwyn Thomas, Head Of Education
CABINET MEMBER FOR EDUCATION	Cllr Gareth Thomas

1 Background

1.1 An annexe is appended that highlights the pattern of deficit balances over the last three years, in accordance with the School Finance Forum's request at the meeting held on 4 July 2016, further to the following minute -

“5 (ii) Request the Finance Manager to present a report at the next Forum meeting outlining:

(a)....trends and pattern over the years of individual schools with deficits.”

1.2 The school budget is the Governors responsibility and one of the budget conditions is that a deficit budget should not be set.

2. Main points in the annexe

2.1 The number of schools with a deficit has increased.

2.2 Total amount of the deficit has increased.

2.3 20 school's have had a deficit at some point during the period.

2.4 4 school's have had a deficit at the end of every year from the period (highlighted in yellow).

Schools with deficits 2013/14, 2015/15 and 2015/16

	School No	School Name	Balances 31/03/2016	Balances 31/03/2016 as a % of Allocation	Balances 31/03/2015	Balances 31/03/2015 as a % of Allocation	Balances 31/03/2014	Balances 31/03/2014 as a % of Allocation
1	1	2006 Llanrug	-£38,345	-4.63%	-£52,759	-6.85%	-£14,200	-1.91%
	2	2048 Bro Plennydd	-£2,879	-1.00%	-£11,430	-4.33%	£1,886	0.70%
	3	2069 Llanllechid	-£4,707	-0.58%	-£20,358	-2.53%	£44,784	5.35%
*	4	2078 Baladeulyn	-£2,461	-1.50%	£828	0.46%	£196	0.11%
	5	2093 Pentreuchaf	£605	0.15%	-£9,820	-2.80%	£3,773	1.19%
*	6	2097 Rhiwlas	-£778	-0.45%	£4,945	2.58%	£902	0.46%
	7	2098 Rhosgadfan	-£5,568	-2.83%	-£1,409	-0.74%	£4,589	2.34%
2	8	2099 Rhostryfan	-£9,030	-3.28%	-£842	-0.32%	-£3,863	-1.61%
3	9	2119 Yr Hendre	-£24,470	-1.84%	-£8,329	-0.62%	-£21,521	-1.58%
	10	2127 Y Felinheli	£2,940	0.60%	-£5,949	-1.14%	£14,287	2.86%
*	11	2216 Friog	-£1,034	-0.56%	-£780	-0.45%	£6,888	4.07%
	12	2228 Craig y Deryn	-£4,088	-1.00%	£54	0.01%	-£2,269	-0.91%
	13	3305 Beuno Sant	-£2,904	-1.25%	£6,723	3.02%	£40,033	16.57%
	1	4003 Botwnnog	-£37,815	-2.05%	-£29,434	-1.52%	£67,770	3.30%
	2	4004 Brynrefail	£23,042	0.71%	-£25,871	-0.79%	£91,127	2.69%
	3	4030 Y Gader	£235,705	11.02%	£83,514	3.95%	-£77,320	-3.93%
*	4	4032 Tywyn	-£59,375	-4.22%	-£17,943	-1.21%	£404	0.03%
*	4	5 4033 Y Berwyn	-£118,686	-7.28%	-£94,128	-5.67%	-£90,156	-4.93%
	6	4039 Syr Hugh Owen	-£81,362	-2.04%	-£23,366	-0.59%	£61,119	1.52%
	1	3502 Pendalar	-£54,191	-3.40%	-£25,454	-1.77%	£21,637	1.54%
TOTAL DEFICIT ONLY			-£447,693	16	-£327,873	15	-£209,328	6

* schools' in receipt of minimum staffing levels in 2015/16

MEETING	SCHOOLS BUDGET FORUM
DATE	29 November 2016
TITLE	Schools with a surplus balance
PURPOSE	At the Forum's request, list those schools with a surplus balance
RECOMMENDATION	Consider the report
REPORT BY	Arwyn Thomas, Head Of Education
CABINET MEMBER FOR EDUCATION	Cllr Gareth Thomas

1 Background

1.1 An annexe is enclosed that indicates pattern of surplus balances over the past three years, as requested by the Schools Budget Forum at its meeting held on 4 July 2016, further to the following minute

“5 (ii) Request the Finance Manager to present a report at the next Forum meeting outlining:

(b)list the individual schools who have surplus balances.”

1.2 Since the establishment of ‘Local Management of School’ in 1988, the general guidance is that retaining a surplus of up to 5% is more often than not, acceptable. The annexe was set up on the basis of schools with a surplus of above 5% at the end of any one of the periods.

1.3 However, if a school has intentionally planned a financial investment in the near future, under those circumstances, maintaining a surplus of above 5% would be acceptable in the short term.

2. Principal Points of the Annexe

2.1 A reduction has occurred in the total number of schools whose surplus balance exceeds 5%

2.2 An increase has occurred in the total surplus exceeding 5%

2.3 87 Schools have had a surplus of over 5% at some point during the period

2.4 50 Schools have had a surplus of over 5% at the end of every year during the period (highlighted in yellow).

Schools with balances over 5% 2013/14, 2014/15 a 2015/16

	School No	School Name	Balances 31/03/2016	Balances 31/03/2016 as a % of Allocation	Balances 31/03/2015	Balances 31/03/2015 as a % of Allocation	Balances 31/03/2014	Balances 31/03/2014 as a % of Allocation		
1	1	2000	Gwaun Gynfi	£51,816	8.83%	£39,666	6.53%	£30,062	5.21%	
	2	2004	Nefyn	£10,229	2.17%	£53,238	11.34%	£42,759	9.63%	
	3	2008	Abererch	£12,052	4.79%	£13,159	5.65%	£12,698	5.79%	
*	2	4	2009	Abersoch	£14,141	9.50%	£16,787	12.81%	£16,145	12.09%
*	3	5	2010	Beddgelert	£9,137	5.54%	£12,369	7.37%	£10,842	6.36%
	6	2011	Bethel	£43,944	8.46%	£36,043	7.33%	£4,926	1.03%	
	7	2013	Bodfeurig	£29,613	11.90%	£2,684	1.11%	£33,972	14.62%	
	8	2015	Borthygest	£11,631	5.12%	£18,064	8.76%	£5,491	2.64%	
4	9	2017	Brynaerau	£28,001	11.59%	£34,598	15.19%	£19,322	7.90%	
	10	2026	Y Gelli	£26,207	3.99%	£54,842	8.33%	£46,863	7.10%	
5	11	2028	Penybryn	£62,561	12.07%	£26,721	6.02%	£22,171	5.37%	
	12	2033	Treferythyr	£21,538	5.25%	£18,271	4.67%	£38,533	10.79%	
*	6	13	2035	Cwm Y Glo	£20,429	12.47%	£35,411	18.23%	£35,143	16.17%
	14	2036	Chwilog	£18,232	9.37%	£14,174	6.98%	£7,420	3.46%	
	15	2039	Crud Y Werin	£7,234	3.01%	£20,020	8.27%	£23,227	9.97%	
7	16	2042	Dolbadarn	£84,132	14.72%	£77,344	13.80%	£50,217	9.31%	
	17	2046	Edern	£17,946	5.87%	£2,800	1.01%	£15,369	5.57%	
*	8	18	2047	Felinwnda	£8,433	5.30%	£10,713	6.63%	£9,944	6.14%
9	19	2049	Garndolbenmaen	£12,600	5.70%	£16,675	8.01%	£14,578	6.65%	
10	20	2051	Glanadda	£47,293	23.03%	£58,878	25.18%	£21,921	9.57%	
*	21	2059	Llanaelhaearn	£10,548	6.22%	£12,661	7.24%	£2,825	1.61%	
	22	2060	Llanbedrog	£25,824	9.06%	£9,844	3.95%	£6,235	2.55%	
11	23	2066	Llangybi	£22,475	8.87%	£35,648	12.99%	£20,135	7.18%	
	24	2069	Llanllechid	-£4,707	-0.58%	-£20,358	-2.53%	£44,784	5.35%	
12	25	2070	Llanllyfni	£75,531	22.03%	£61,957	17.52%	£62,298	17.67%	
13	26	2075	Bab Morfa Nefyn	£27,031	13.89%	£18,366	10.17%	£20,467	11.15%	
*	14	27	2081	Nebo	£27,584	16.43%	£25,195	15.15%	£14,167	8.24%
15	28	2085	Penisarwaen	£17,854	8.80%	£16,733	8.09%	£25,242	11.61%	
16	29	2089	Bro Lleu	£33,309	5.54%	£29,988	5.60%	£35,207	6.45%	
17	30	2103	Sarn Bach	£29,044	13.00%	£25,072	10.26%	£22,738	10.51%	
18	31	2104	Eifion Wyn	£54,013	7.62%	£73,856	9.44%	£42,122	5.51%	
19	32	2108	Talysarn	£22,551	6.95%	£30,747	9.74%	£22,378	7.50%	
20	33	2110	Y Gorlan	£38,471	9.81%	£25,576	7.15%	£28,134	7.66%	
21	34	2112	Tudweiliog	£10,760	5.67%	£10,257	5.35%	£10,138	5.18%	
	35	2113	Waunfawr	£30,305	6.74%	£28,530	6.43%	£21,252	5.00%	
22	36	2116	Glancegin	£132,130	16.75%	£96,234	12.74%	£45,417	6.16%	
*	23	37	2118	Bab Coed Mawr	£46,838	23.05%	£41,267	19.56%	£36,957	15.85%
	38	2122	Bontnewydd	£19,452	3.19%	£29,870	5.17%	£35,923	6.20%	
	39	2123	Y Garnedd	£42,583	4.52%	£67,226	7.32%	£58,909	6.17%	
	40	2125	Cymerau	£54,085	4.79%	£78,813	7.21%	£109,069	9.81%	
24	41	2126	Abercaseg	£45,615	12.97%	£96,116	27.72%	£79,295	21.12%	
	42	2180	Bala	£15,039	3.94%	£26,812	7.71%	£58,347	15.71%	
*	25	43	2183	Brithdir	£26,112	15.86%	£20,743	12.16%	£17,058	9.99%
26	44	2185	Corris	£37,349	17.52%	£34,605	16.89%	£35,734	17.24%	
*	27	45	2187	Dinas Mawddwy	£29,961	17.01%	£43,241	22.83%	£36,963	19.17%
28	46	2189	Dyffryn Ardudwy	£50,025	18.69%	£40,933	18.47%	£22,973	11.00%	
29	47	2190	Bro Cynfal	£19,085	6.64%	£14,717	6.10%	£21,652	9.57%	
*	48	2192	Edmwnd Prys	£6,819	3.56%	£10,425	5.88%	£12,002	6.61%	
30	49	2194	Llanbedr	£12,961	5.49%	£15,818	6.59%	£13,038	5.53%	
*	50	2197	Llanelltyd	£5,528	2.78%	£12,107	6.67%	£11,764	6.31%	
*	31	51	2198	Y Garreg	£11,919	7.69%	£12,294	8.23%	£20,996	13.99%
	52	2199	O.M.Edwards	£29,503	8.64%	£13,239	4.03%	£6,978	2.46%	
32	53	2205	Manod	£29,836	9.26%	£24,364	7.11%	£39,594	11.75%	
*	33	54	2207	Pennal	£16,058	9.60%	£28,650	15.68%	£21,276	11.85%

Schools with balances over 5% 2013/14, 2014/15 a 2015/16

	School No	School Name	Balances 31/03/2016	Balances 31/03/2016 as a % of Allocation	Balances 31/03/2015	Balances 31/03/2015 as a % of Allocation	Balances 31/03/2014	Balances 31/03/2014 as a % of Allocation	
	55	2208	Cefn Coch	£30,869	5.09%	£26,634	4.43%	£37,786	6.24%
*	56	2210	Talsarnau	£11,695	6.08%	£14,090	7.64%	£6,719	3.60%
	57	2211	Tanygrisiau	£4,983	1.86%	£16,239	5.24%	£1,785	0.64%
34	58	2212	Penybryn	£87,877	11.12%	£62,592	8.22%	£73,771	9.59%
35	59	2213	Bro Hedd Wyn	£43,462	14.96%	£24,704	8.29%	£20,383	7.11%
36	60	2214	Frongoch	£35,448	17.47%	£18,975	10.84%	£33,598	20.31%
*	61	2215	Ieuan Gwynedd	£4,905	2.82%	£28,321	15.47%	£28,863	15.59%
37	62	2219	Tan y Castell	£18,745	6.76%	£36,788	13.54%	£29,085	10.37%
38	63	2220	Ffridd y Llyn	£20,808	7.27%	£24,616	9.84%	£37,207	15.71%
39	64	2221	Maenofferen	£83,880	10.57%	£79,160	9.56%	£40,369	5.02%
40	65	2227	Hirael	£63,152	11.35%	£67,192	11.38%	£38,071	6.10%
	66	3004	Pont y Gôf	£32,812	8.70%	£13,454	3.47%	£3,981	1.12%
41	67	3005	Maesincla	£88,477	7.44%	£79,555	7.01%	£94,715	8.21%
	68	3009	Faenol	£43,603	5.92%	£35,503	4.89%	£34,180	4.90%
*	69	3010	Foelgron	£7,574	4.76%	£15,924	9.90%	£11,085	6.74%
42	70	3013	Llandygai	£100,975	19.12%	£68,539	13.60%	£58,045	11.80%
43	71	3018	Llandwrog	£20,993	9.09%	£21,700	8.03%	£15,895	6.19%
*	72	3023	Llanystumdwy	£4,412	2.92%	£11,338	6.86%	£8,934	5.47%
44	73	3029	Tregarth	£103,375	24.49%	£100,897	22.70%	£112,291	23.63%
	74	3030	Cae Top	£40,931	4.86%	£59,607	6.89%	£76,776	8.89%
	75	3041	Dolgellau	£13,933	2.73%	£43,806	7.89%	£20,766	3.69%
45	76	3300	Santes Helen	£47,837	18.83%	£52,935	18.41%	£40,893	13.44%
46	77	3301	Our Lady	£20,886	5.06%	£23,888	6.04%	£20,497	5.17%
	78	3305	Beuno Sant	£-2,904	-1.25%	£6,723	3.02%	£40,033	16.57%

	1	4002	Dyffryn Ogwen	£63,584	3.40%	£69,118	3.82%	£144,316	7.64%
	2	4007	Dyffryn Nantlle	£136,584	5.62%	£100,179	4.14%	£59,017	2.43%
	3	4009	Eifionydd	£39,441	2.22%	£54,791	3.01%	£149,907	7.73%
	4	4030	Y Gader	£235,705	11.02%	£83,514	3.95%	£-77,320	-3.93%
47	5	4031	Y Moelwyn	£124,343	7.24%	£120,605	6.92%	£166,831	9.18%
48	6	4034	Ardudwy	£76,099	5.10%	£77,510	5.33%	£154,428	9.52%
	7	4037	Tryfan	£29,639	1.28%	£51,315	2.24%	£120,437	5.12%
49	8	4040	Glan Y Môr	£250,256	10.83%	£227,572	9.80%	£196,899	8.15%

50	1	3503	Hafod Lon	£119,505	15.21%	£87,213	11.35%	£47,910	6.27%
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CYFANSWM GWERTH BALANSAU DROS 5%			£1,506,674	66	£1,385,322	72	£1,374,625	73
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* schools in receipt of minimum staffing levels in 2016/17

MEETING	SCHOOLS BUDGET FORUM
DATE	29 November 2016
TITLE	Funding of All through School
PURPOSE	Confirm methodology of funding All Through School
RECOMMENDATION	Approve the report
REPORT BY	Arwyn Thomas, Head of Education
CABINET MEMBER FOR EDUCATION	Cllr Gareth Thomas

1. Background

From 1st September 2017, Gwynedd Council will have an All through School, there is therefore a need to outline and confirm the methodology for funding such a School.

1.1 It has since 1988, been a requirement to delegate responsibility and finance to school governing bodies (Local Management of Schools), with the ‘Schools Funding Regulations (Wales) 2010’ being the current requirements.

1.2 The regulations cover all aspects of school funding, including regulations for funding that the Education Department can hold centrally e.g. pupil transport to school, and how funding has to be delegated to schools, e.g. a good example is rule ‘Section 3 – Schools proportions of the budget : Section 23’ that basically requests an LEA to ensure that a primary and secondary schools allocation formula provides at least 70% of the delegated funding based on pupil numbers.

1.3 Gwynedd Council has a specific funding formula for each of the 3 current schools sector namely Primary, Secondary and Special (see annexes that contain details and explanation of Primary and Secondary Schools allocation formula)

2. Methodology

2.1 Input Primary education statistics for all All Through School sites and run them individually through the Primary Schools Funding Formula.

2.2 Input Secondary education statistics for each All Through School sites and run them individually through the Secondary Schools Funding Formula.

2.3 Total calculated amounts for each site under section 2.1 and 2.2 will be the All Through School total funding allocation.

3. Principles

3.1 Average Salary

Primary Schools and Secondary Schools funding formula refers to 'Average Salary' within the teachers heading, however this differs from the average salary calculation, namely -

- Primary – average salary for every individual Primary School is calculated based on the real cost of the primary education teaching staff at the school, ensuring that 1 Headteacher is included for each school, as well as 1 Deputy for every school where there are more than 75 pupils.
- Secondary – average salary for a Secondary School is based on total real cost of teaching staff within all Secondary Schools (including All Through Schools secondary education teaching staff), ensuring the inclusion of 1 Headteacher and 2 Deputies for every school.

Average salary of an All Through School is calculated as follows -

- Primary Education
Site 1- real cost of primary school teachers including 1 Headteacher and 1 Deputy (scale based on total number of primary pupils in the whole all through school).
Other Sites – real cost of primary education teachers including 1 Site Manager.
- Secondary Education
Use is made of County Secondary Schools average salary.

3.2 Protection for Minimum Teacher Numbers

The additional protection allocation for minimum current teacher numbers within the Primary and Secondary funding formula continues for every individual site within an All through School.

3.3 Buildings and Grounds Surface area

Where primary education and secondary education are entirely provided on a single All through School site, for funding formula purposes, Building Surface area, Cleaning Surface Area and the Ground Maintenance requirement will be based on a distribution between primary education and secondary education.

PRIMARY FORMULA 2016/17

1	Number of Nursery Pupils September 2015		
2	Weighted No Nursery Pupils x 0.44 (M)	actual nursery numbers x 0.44 to reflect part-time pupils	
3	No of Infants September 2015 (B)		
4	No of Juniors September 2015 (I)		
5	Total Weighted Pupil Numbers (M)+(B)+(I) = (N)		
6	Average Class Size (N / A)		
7	No of Teachers	No. of Teachers (0.4347 + (N x 0.0388)) x 0.95497	
8	No of Teachers minimum teaching staff	minimum teaching staff 2 or 1.5 for schools <15 full-time pupils	
9	Total No of Teachers - contact (A)		
10	No of Teachers 10% PPA a 10% Management	10% classroom teachers (A) for PPA + 10% classroom teachers (A) for Management	
11	Teaching Staff Average Salary - before turnover 1.5%	average salary for the school less turnover and overheads	
12	SEN indicator	pupils on SEN stages : SA, SA+, 3*, Assessment and Statement (weighting 1:3:3:3)	
13	No of Eligible Free School Meals	number of pupils eligible to receive free school meals	
14	No. of Full Time Pupils Eligible for Free School Meals		
15	Building Area (m ²)		
16	Cleaning Area (m ²)		
17	Building Condition Weighting	A = 1.0 B = 1.2 C = 1.4	
18	Building ownership	1 = LEA 0 = not LEA	
19	Cleaning Weighting	0.75 to 1.50 to reflect cleaning difficulty	
20	Caretaker	1 = caretaker 0 = no caretaker	
21	Grounds Maintenance Weighting	assessment of annual hours requirement	
22	Distance from Leisure Centre Weighting	1 = less than 1 mile 2 = less than 12 miles 3 = over 12 miles	
23	Staffing	Teachers	number of teachers x (average salary x less turnover 1.5% x overheads 1.2687 + supply £1,655)
24		Teachers - minimum teaching staff	number of teachers - minimum teaching staff x (average salary x less turnover 1.5% x overheads 1.2687 + supply £1,655)
25		Teachers 10% PPA a 10% Management	no. of teachers 20% x (M6 £33,022.33 x overheads 1.2687 + supply £1,655)
26		SEN	for schools not protected (SEN indicator x £78.59)
27		Deprivation	for schools not protected (number of free school meals x £314.86) + for each school (free school meals x £82.34)
28		Support Staff : Clerical	lump sum £520.00 + (weighted pupil numbers x £65.45)
29		Support Staff : Supervision	total number of full-time pupils x £53.12
30		Integration - Statements	based on average cost of teaching and classroom assistants hours
31		Integration - Other	80% Pupil Numbers and 20% Free School Meals
32	Buildings	School Maintenance : School	historic percentage of the new formula
33		School Maintenance : Property Unit	lump sum £600.00 + (m2 x £4.64 x weighted condition) - less historic element
34		Buildings : Other	building area x £0.83
35		Buildings : Property Services	lump sum £453.00 + (m2 x £1.05 x weighted condition)
36		Energy	distribution of 2016/17 budget based on 3 year average
37		Rates	base on rateable value : actual NNDR 2016/17
38		Cleaning	[lump sum £1790.00 + (cleaning area x £13.50)] x cleaning weighting + (for schools without caretaker) weighted pupil numbers x £47.62 x cleaning weighting
39		Caretaking	caretaker = 1 x (weighted pupil numbers x £28.80)
40		Grounds Maintenance	annual hours assessment x £46.50
41	Resources	Teaching Resources	lump sum £790.00 + (weighted pupil numbers x £51.43) + (number of free school meals x £17.70)
42	Other	Swimming Pools and Sports	distance category 1 = £0 or 2 = £280.00 or 3 = £840.00 + (total number of full-time pupils x £5.90)
43		Music Service	number of KS2 pupils x £28.70
44		Area Office	lump sum £1,160.00 + (total number of full-time pupils x £23.47)
45		Financial Advice	lump sum £328.00 + (total number of full-time pupils x £2.12)
46		Banking Management Service	lump sum £107.00 + (total number of full-time pupils x £0.74)
47		Payroll and Personal	lump sum £98.00 + (total number of full-time pupils x £7.07) + lump sum £86.00 + (total number of full-time pupils x £6.38)
48		Technology Support	lump sum £80.00 + (total number of full-time pupils x £5.16)
49		Schools' Networking Services	Percentage of the actual provision cost
50		Catering	lump sum £4,380.65 + (free school meals x £437.65) + (total number of full-time pupils - number of free school meals x £77.26) + (total number of full-time pupils - number of free school meals x -£11.60)
51	SUB TOTAL		sub total allocation
52	Revised Minimum Teaching Staff Safeguarding Policy		apply discounts over 4% to reduce minimum teaching staff safeguarding
53	PRIMARY ALLOCATION 2016/17		total allocation

EXPLANATION OF SECONDARY SCHOOLS ALLOCATION 2016/17

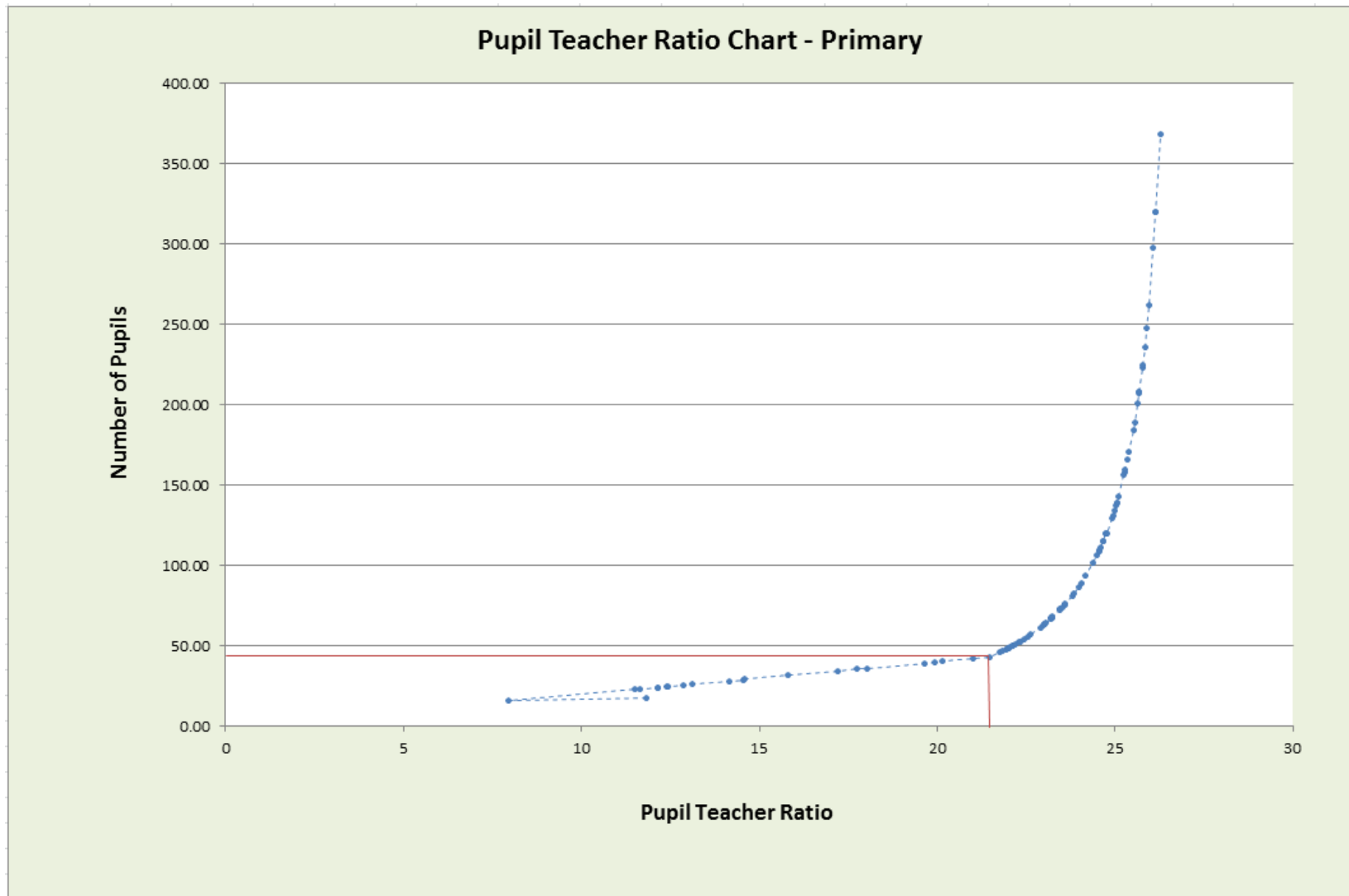
FACTORS USED IN THE FORMULA

1	LANGUAGE MODEL CATEGORY	CH = 0.01, A = 0.03, Ci = 0.04, Cii = 0.04, Bi = 0.06, Bii = 0.06
2	LANGUAGE MODEL WEIGHTING	
3	FLOOR AREA (m ²)	
4	CLEANED FLOOR AREA (m ²)	
5	CLEANING WEIGHTING	5 - 7 indicating cleaning difficulty
6	GROUND MAINTENANCE	Annual required hours assessment
7	ENERGY WEIGHTING	8 - 15 indicating energy efficiency
8	BUILDINGS CONDITION WEIGHTING	A = 1.00 B = 1.2 C = 1.4
9	PUPIL NUMBERS	
10	PUPIL NUMBERS KS 3 SEPTEMBER 2015	Years 7 + 8 + 9 = a
11	PUPIL NUMBERS KS 4 SEPTEMBER 2015	Years 10 + 11 = b
12	TOTAL PUPIL NUMBERS	a + b
13	WEIGHTED PUPIL NUMBERS	[a x 1.316 + b x 1.629] + [(900 - a - b) x 0.14] + [(a + b) x language model]
14	SCHOOL AGE GROUP	1 = school with 6th form 0 = school without 6th form
15	SEN WEIGHTING	SEN Pupils on stage SA, SA+, 3*, assessment and statemented (weighted 1:3:3:3:3)
16	NUMBER OF FREE SCHOOL MEALS	Number of pupils eligible for free school meals
17	% OF PUPILS ELIGIBLE FOR FREE SCHOOL MEALS	

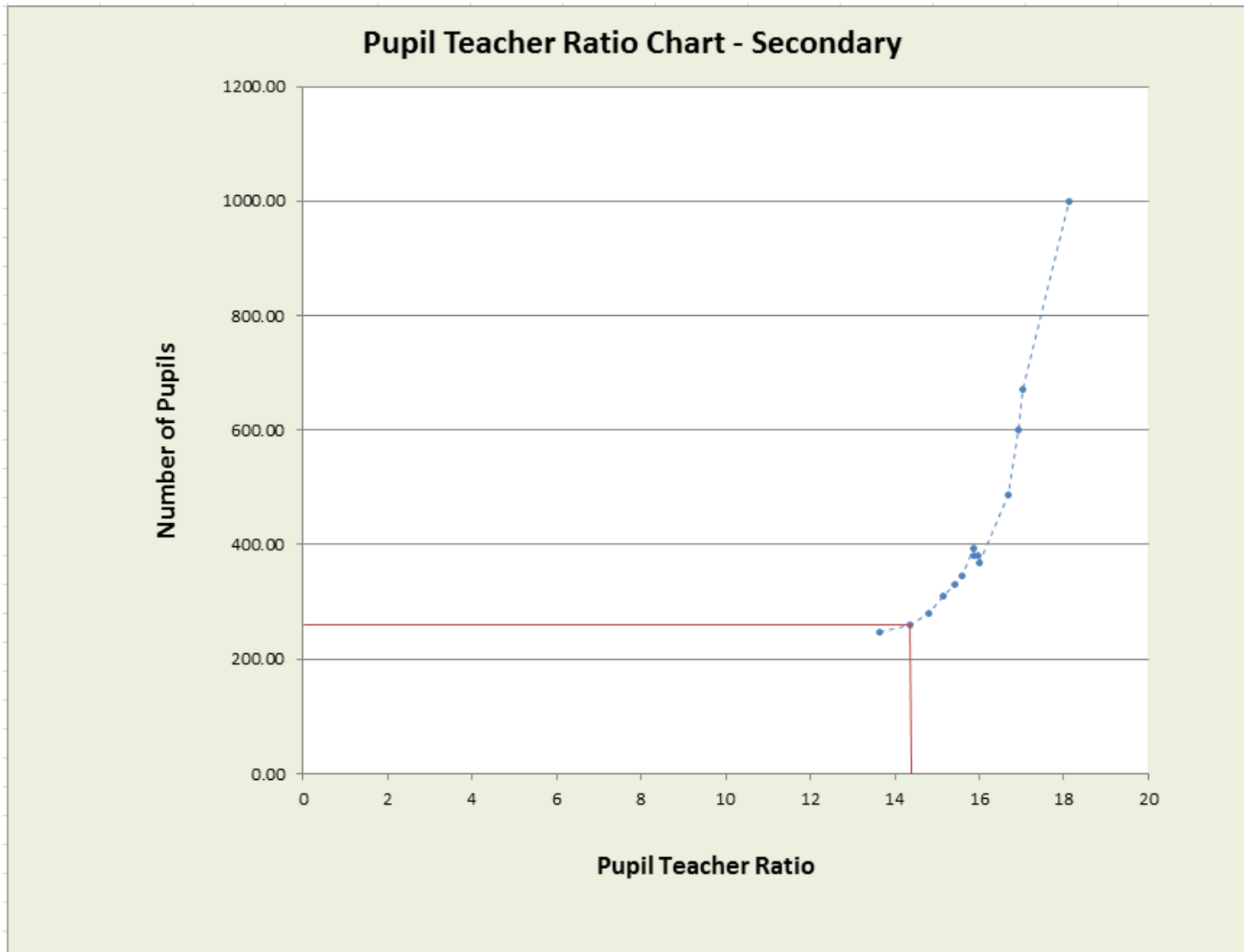
18	NOTIONAL NO. OF TEACHERS KS3 & KS4	(Teaching Staff + SEN Allocation) / Sector Average Salary £51,982
19	NOTIONAL NO. OF TEACHERS KS3 & KS4 - SAFEGUARD	Teaching Staff Safeguard / Sector Average Salary £51,982
20	TOTAL NOTIONAL NO. OF TEACHERS KS3 & KS4	Total Notional Number of KS3 & KS4 Teachers

CALCULATION OF ALLOCATION FORMULA

21	TEACHING STAFF	Weighted pupil numbers x £51,982 (Average Salary) / 27.83 PTR
22	TEACHING STAFF - SAFEGUARD	Safeguard if less than 18.17fte teaching staff in KS3 & KS4
23	TEACHING STAFF - SEN	(SEN weighted numbers x £148.37) + (Number of Free School Meals x £534.37)
24	INTEGRATION - STATEMENTS	based on Statement hours
25	INTEGRATION - OTHER	80% Pupil Numbers and 20% Free School Meals
27	TEACHERS' WORKLOAD REDUCTION	Notional number of teachers x £873.00 + £7,279
28	TEACHERS' WORKLOAD REDUCTION - September 2005 agreement	Notional number of teachers x £1,289 + £472 + £174 + £803 for schools with 6th form
29	MANAGEMENT OF TEACHERS' PERFORMANCE	£156 x notional number of teachers
30	ANCILLARY STAFF	School Council £236 + (Pupil Numbers (a + b) x 1.62 x £92.36) + £20,167
31	SPECIAL UNITS	Lump sum
32	INCLUSION	((SEN Weighting x £74.04) + (Number of Free School Meals x £266.65) + (KS3 Pupil Numbers x £59.23) + (KS4 Pupil Numbers x £82.42))
33	ENERGY	(Pupil Numbers (a + b) x Energy Weighting x £8.47) + £16,170 + £38,050 for schools with own pool
34	RATES	Based on Rateable Value (i.e. Actual Costs 2016/17)
35	BUILDINGS - REPAIR & MAINTENANCE	Historic element of the new formula
36	BUILDINGS - REPAIR & MAINTENANCE since 01/04/2000	[(m ² x £4.18) x condition weighting] + £674 less historic element
37	BUILDINGS - OTHER	m ² x £0.56
38	BUILDINGS - PROPERTY SERVICES	[(m ² x £0.49) x condition weighting] + £366
39	CLEANING	(Cleaned Floor Area x Cleaning Weighting x £1.81) + £2,521
40	GROUNDS MAINTENANCE	Annual required hours assessment x £39.56
41	SUPPLIES AND SERVICES	[(a + b) x 3.75] x £31.54 + £3,262 + (Number of free school meals x £12.90) + (Pupil Numbers (a + b) / 6 x £9.51)
42	SWIMMING & SPORTS	Pupil Numbers (a + b) x £5.72
43	MUSIC SERVICES (INSTRUMENTAL)	Pupil Numbers (a + b) x £23.07
44	FINANCIAL ADVICE	(Pupil Numbers (a + b) x £0.31) + £320
45	BANKING, INVESTMENTS etc	(Pupil Numbers (a + b) x £0.72) + £295
46	PAYROLL AND PERSONNEL	(Pupil Numbers (a + b) x £5.52) + £228 + (Pupil Numbers (a + b) x £5.27) + £194
47	TECHNOLOGY SUPPORT	(Pupil Numbers (a + b) x £6.73) + £2,204
48	SYSTEMS SUPPORT	(Pupil Numbers (a + b) x £9.77) + £5,692
49	DISTANCE LEARNING	Pupil Numbers (a + b) x £4.97
50	SCHOOLS' NETWORKING SERVICES	Percentage of the actual provision costs
51	CATERING SERVICES	(Numbers eligible to receive free school meals x £734.23) + £7,182 (pupil nos less FSM x -£10.90)
52	ENERGY & OTHER GRANT TRANSFERRED	(Weighted pupil nos x £13.38) + £3,826
53	ALLOCATION 2016/17	total KS3 & KS4 allocation



1. Pupil Teacher Ratio range between 7.94:1 and 26.27:1
2. The schools receiving additional funding for minimum staffing protection can be seen within the red rectangle.



1. Pupil Teacher Ratio range between 13.65:1 and 18.12:1
2. The schools receiving additional funding for minimum staffing protection can be seen within the red rectangle.